

## ANTIOCH TOWNSHIP

The meeting of March 8, 2018, was called to order at 7:00 P.M. by Supervisor Shaughnessy.

**Citizen Comments** – Sandra Francis would like to know when the bills would be on the website. Supervisor responded that the new and improved website is up and running and still a work in progress.

**Minutes** - The minutes of the February 8, 2018, Antioch Township Board Meeting were presented. Motion to approve minutes was made by Trustee Shepard, second by Trustee Davis. Motion carried with voice vote. 1 Abstain

**Treasurer's Report** - The Township bills were presented in the amount of \$18,665.70. Motion for payment of township bills was made by Trustee Grant, second by Trustee Shepard. Motion carried with a voice vote all in favor.

The Road District bills were presented for payment in the amount of \$70,007.16. Motion for payment of the road district bills was made by Trustee Grant, second by Trustee Turner. Motion carried with a voice vote all in favor.

**Township Officials Report** – Supervisor – Attorney Julie Tappendorf went over the Attorney General's Public Access Counselor opinion on the November 16, 2017, closed session. There were two illegal OMA violations filed. It was the ruling that the township board exceeded their authority during the reading of an attorney email on the process of filling the vacancy. There was no violation for a brief discussion about replacing the township attorney. Closed sessions are confidential. The township should adopt a policy prohibiting conversation about and who can record closed sessions. Motion to approve and release the November 16, 2017, Closed Session minutes was made by Trustee Shepard, second by Trustee Turner. Motion carried with a roll call vote 5 Yes: Shepard, Turner, Shaughnessy, Davis, Grant; 0 No:

The Township started a subdivision street light program in 1975. The township received money and invited subdivisions to apply for the program, there are between 118 and 148 lights. All the subdivisions are being contacted to work on an increased payment plan. Right now the township is paying fifty percent of the ComEd bill for each subdivision. Subdivisions have not been contacted in many years as rates have increased. The township is looking for any information the subdivisions have from the beginning of the program. Trustee Grant thinks street lights are an important part of public safety.

Assessor – The senior freeze notice was mailed March 1, 2018. So far this week, 110 seniors have been to the office to apply. The income was raised to 65,000.00 from 55,000.00

Highway – Road crew is still in winter operations. There was minor flooding on the Fox River and the chain. The department will begin filling pot holes and tree trimming. Trustee Shepard told the Highway Commissioner in an emergency the Lions clubs has funds available to help residents.

Clerk – Early voting is available at the Township, Monday through Friday 9am -5pm. Saturday 9am- 2pm. Election Day is March 20, 2018. The Annual Meeting is April 10, 2018, at 7:00PM. Budgets will be approved April 12, 2018, the Township at 6:30 and Road District at 6:45. Statement of Economic Interests will be sent by the Count Clerk, they need to be filed by May 1, 2018.

**Old Business** - Senior Committee – The February lunch at Dockers went well. The seniors will visit Drury Lane in March.

Park Committee – Osmond Park – The damage at the park will be fixed by Custom Solutions by Sheehan. Motion for Custom Solutions by Sheehan to repair damage in the amount of \$4870.00 was made by Trustee Shepard, second by Trustee Davis. Motion carried 3 Yes, 2 Abstain Turner, Shaughnessy. The Township will split the deductible with the Village. Supervisor has contacted TOIRMA for insurance.

Thelen Park – Eagle Project – Eagle Scout Zack Klemm gave the board a very professional presentation. His presentation included his biography, a description of a GaGa Ball Pit, anticipated costs and where materials will be purchased. Scout Klemm is also actively fundraising to move his project forward. Scout Klemm needs to raise \$3,200.00 to construct two pits, one at Thelen Park and one in the Village at Centennial Park. Trustee Turner suggested we put information on the township website to help with raising funds. Building will take place May through August.

Lawn Doctor – Motion for payment of \$3,096.00 for five services for the year was made by Trustee Shepard, second by Trustee Grant. Motion carried by voice vote. Making the full year payment brings a \$909.00 savings from the installment payments of \$4005.00

JMT Engineering – Jon Tack is working on the topographical map of Thelen Park. When finished, mass grading will take place at the park. Supervisor is working with Lake County Grading for In-Kind Donations. Trustee Grant is happy to see movement on the park project.

Intergovernmental Communications – None

Public Safety – Trustee Grant talked to Jeff Smouse, the Township has four sirens and the Village has seven. Once a year the sirens need maintenance and testing. New batteries range in cost from \$150.00 to \$200.00. The township is still following up with the Grass Lake Bridge tornado siren.

AAHAA – Supervisor Shaughnessy believes AAHAA is a viable organization for the community. Currently the Township is paying AAHAA \$1100.00 a month for the bus scheduler. Many interested riders have been denied rides due to lack of space. Supervisor Shaughnessy would like to use \$1100 to pay for drivers to help get clients to medical appointments. Supervisor said he has talked to interested vets and firemen. Nurses and retirees would also make good drivers. Trustee Grant said he has been working on acquiring volunteers for the past three years. He also explained all PACE drivers need to be certified and the Wednesday medical bus is administered by Lake Villa. We use the Tri-Township bus which stays at Lake Villa Township and Lake Villa's bus driver. This program is for residents in Antioch, Lake Villa and Grant Townships. Trustee Davis wants to know why Antioch Township pays the full cost of the program if other townships are participating and why the van that was purchased for the program is not used. Supervisor Shaughnessy wants to know why trips are denied when the bus is not full on Wednesday and we have other bus service. Trustee Grant said they have to set a limit based on appointments or the service is not good and participants won't use it. He explained he helped create the program based on an Antioch needs assessment. They worked with NLCHF to find what would benefit the community. Trustee Turner thinks AAHAA is a great organization but that the township board should not decide where taxpayer dollars go. Taxpayers have the right to decide who they will donate to, they don't need government to do that for them. Trustee Shepard doesn't understand why with three different bus programs people are still being denied rides. He thinks we need to figure out what the problem is and help residents get to appointments. Representatives from AAHAA said their goal is to help improve medical care and quality of life for residents.

**New Business** – Appoint Authorized Agent for IMRF. Trustee Grant made a motion to appoint Supervisor Shaughnessy as the Authorized Agent for IMRF, second by Trustee Davis. Motion carried with a roll call vote 5 Yes: Grant, Davis, Shaughnessy, Turner, Shepard. 0 No:

Board Policy, Procedures and Practices – Recording and Distribution of Meetings- According to state law, anyone can record a government open meeting. When a board moves into closed session there is only one official recording and that recording cannot be released to anyone until approved by the board for release. The Attorney General informed the Township Attorney that Trustee Grant recorded a closed session meeting, had it transcribed and sent it to the Attorney General. Trustee Grant felt it was important to record the meeting to protect the board and there was a lot of turmoil due to the Supervisor's death. It is Attorney Tappendorf's recommendation that the township adopts a policy prohibiting recording, conversing about and distribution of closed session meetings. It is important to keep closed session meetings confidential.

Travel Reimbursement – The Township has new expense reports. All expense reimbursements must be signed by department head. Department heads expenses will be approved by Supervisor.

Contract Services – All contact with township contract services must have approval before contacting. Examples include attorney, cleaning, accountant. Trustee Shepard thinks acknowledgement of close relationships should be listed in any policy.

Payment of Reoccurring Bills – Some township bills like utility bills are being paid late due to bill timing and monthly payment schedule. Supervisor would like the board to adopt a resolution that reoccurring bills can be paid. He would also like discretionary latitude with payment amount. Trustee Turner would like to see a list of reoccurring bills.

**Executive Session - None**

There was no further business to come before the board. Peter Grant made a motion to adjourn, second by Kris Shepard. Motion carried and the meeting adjourned at 8:47 PM.

Present                      Supervisor – Tom Shaughnessy  
   Trustees –Judy Davis, Steve Turner, Peter Grant, Kris Shepard  
   Assessor – Heather Kufalk- Marotta  
   Highway Commissioner – Eric Ring  
   Attorney – Julie Tappendorf  
   Clerk – Anita Merkel Dyer

Meeting place: Antioch Township Hall 1625 Deep Lake Rd, Lake Villa, IL 60046

Respectfully submitted,

Anita Merkel Dyer