

ANTIOCH TOWNSHIP

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Trustees

JUDITH DAVIS

STEVE TURNER

PETER GRANT

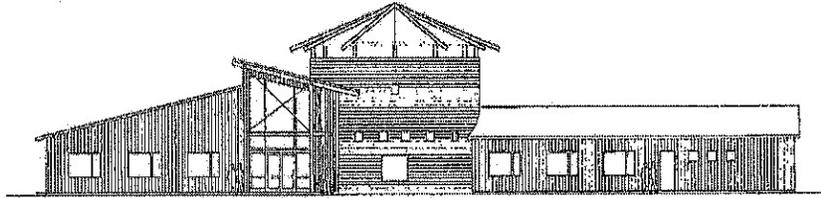
KRIS SHEPARD

TOM SHAUGHNESSY
Supervisor
(847) 395-3378

HEATHER KUFALK-MAROTTA
Assessor
(847) 395-1545

ERIC RING
Highway Commissioner
(847) 395-2070

MEGHAN DYER DAWE
Town Clerk
(847) 395-3378



ANTIOCH TOWNSHIP BOARD MEETING

February 12, 2020

- I. **Call to Order:** The meeting was called to order at 7:00 P.M. by Supervisor Shaughnessy.
- II. **The Pledge of Allegiance:** Supervisor Shaughnessy led the Pledge of Allegiance.
- III. **Citizen Comments:** Amy Lonergan, an attorney out of Waukegan, shared a case in which she is representing 5 Antioch Township constituents. She stated for 3 years they have not had access to a clear road to their houses, which has prevented them from receiving garbage pickup and mail delivery. In a severe situation, an ambulance might not be able to access their houses. Highway Commissioner Ring and Trustee Grant were aware of the case. Attorney Larry Clark is representing the Highway Department. The case is currently in litigation on appeal. Attorney Lonergan is requesting in the appeal that the Township take over maintenance of the existing road, Country Club Road, or build a new one. Trustee Grant requested a copy of the judgement. It is over 2,000 pages and still being typed, and will be made available when complete. Attorney Lonergan's purpose of sharing at the meeting was to raise awareness only.
- IV. **Minutes:** The minutes of the January 8, 2020 Antioch Township Board Meeting were read by Clerk Dyer Dawe. Trustee Grant requested absent names be listed at the end going forward to avoid confusion. Motion to approve minutes was made by Trustee Shepard, seconded by Trustee Grant. Motion carried with voice vote. Yes: 3, Abstain: 2 - Trustees Turner & Davis
- V. **Treasurer's Report:**
 - A. Township bills were presented for payment in the amount of \$35,111.84. Motion for payment was made by Trustee Grant, seconded by Trustee Shepard. Motion carried with a voice vote, all in favor. Yes: 5, No: 0
 - B. Road District bills were presented for payment in the amount of \$100,146.90. Motion for payment was made by Trustee Turner, seconded by Trustee Davis. Motion carried with a voice vote, all in favor. Yes: 5, No: 0

VI. Township Officials Report:

A. Supervisor:

1. Feasibility study from Green and Associates will not exceed \$8,885, reduced from prior estimate of \$10,885. We need to understand how much work needs to be done to the St. Peter's School and Convent to meet the needs of the Township, which includes handicap accessibility and an elevator.
2. Supervisor Shaughnessy asked the board to review the ALVC Intergovernmental agreement for the current building and come up with questions or comments. The IGA provides information on the Township's 1/3 ownership share and will be used to evaluate our operational cost of the current building versus the cost of St. Peter's based on the feasibility study.
3. Keri-Lyn Krafthefer from Ancel Glink provided the process required to place a referendum question on the ballot to authorize the Township to enter into a contract for garbage service. To have the referendum question on the November 2020 ballot, a board decision needs to be made by August. The Village's 2015 contract with Groot services are \$2.61 less per billing service than 12 other municipalities for unlimited service, \$3.33 less for limited service, and \$4.69 less for seniors. The purpose of a possible referendum is to save the Township roads, there are approximately 10 service trucks currently driving on our roads each week..
4. Supervisor Shaughnessy asked the board to read the provided service agreement between Groot and the Village, and get ready for discussions to decide as a board to move forward with putting together the referendum or not.

B. Clerk:

1. Early Voting at the Antioch Township Building is March 2 - March 14, Monday – Friday 9:00 A.M. – 5:00 P.M, Saturday 9:00 A.M. – 2:00 P.M. Last day to register to vote with a Deputy Registrar for the March 17 election is February 18.
2. Township Officials of Illinois have asked Clerks to complete a voluntary and confidential salary survey. The information will be used to provide Townships with information on what similar townships are doing in order to make educated decisions when setting salaries for the next term.
3. Budget Hearings will occur on April 8, 2020 prior to the regular board meeting. Township Budget Hearing at 6:30 P.M. and Road District Budget Hearing at 6:45 P.M. The estimated budgets and appropriation ordinances need to be available for public inspection prior to March 10.

C. Assessor:

1. Chief Deputy Assessor Lee Perry reported that there are 4 new open cases recently opened for appeal.
2. Melinda Bush has proposed a bill to eliminate Assessors and move the work to the county. Antioch Township is one of the most difficult townships in the county

to complete valuation on. Chief Deputy Assessor Perry asked the board to create awareness about the situation amongst voters when the opportunity arises. Voters need to understand the loss this would be to our community, and the impact on valuation and taxation. If anyone does not understand, he is happy to help with understanding to avoid travesty.

D. Highway Commissioner: Edwards Road is open.

E. Trustee Reports:

- 1. Senior Committee, Trustee Davis:** January 16 Peter Oprisko performed at Docker's North during a lunch buffet. February 3 was The Sound of Music at Antioch Theatre, followed by a \$10 lunch at Oliverii North. About 40 people attended each event. Saturday, February 15 is Live Old-Time Radio Show at the Township Building from 10:30 A.M. – 12:00 P.M. Friday, February 28 is Cards, Cuts, and Coffee at the Township Building.
- 2. Grant Committee, Trustee Turner:** A meeting is taking place to discuss a mutual co-op with another municipality, high school, or Village/Township. Supervisor Shaughnessy shared there are 10 or 11 different grant opportunities. For example, a trail grant with the Village, Township, and County.
- 3. Transportation Committee, Trustee Grant:** No update.
 - a. Supervisor Shaughnessy shared Ride Lake County West's trip data comparison of 2018 and 2019. January - October 2019 there were 8,833 one-way rides across 6 communities, Antioch accounted for 1,972. Majority are going to work and medical appointments. People are receiving denials for social events because the busses are full. Need to understand if more busses or drivers are needed. We are working to get our 2 drivers approved for PACE.
- 4. Parks Committee, Trustee Shepard:**
 - a. A nice meeting occurred with Jim Keim and Lauren from the Village about possible bike trails and co-ops. They are doing research on where trails can be. There is a strong possibility, maybe 50/50, of getting them. Supervisor Shaughnessy stated the Village shared a comprehensive plan. They want to try and keep bicycles off roads due to danger.
 - b. LED lights came in for the baseball field and they will save over 40% on electric costs. We are working to get the Osmond light poles installed with LED lights. A proposal is being obtained from Krause Electric on the big baseball field. Waukegan is taking poles down that could potentially be used.

VII. New Business:

- A.** Chief Deputy Assessor Perry congratulated the Antioch Cheer Team on their State Championship. Supervisor Shaughnessy extended an invite for them to join next month's meeting.

- B. Supervisory Shaughnessy and Highway Commissioner Ring met with TOIRMA. Supervisor Shaughnessy shared a Township Loss Control Policy that should be adopted by the Township and asked all Township Officials to sign the document at the meeting. The policy states: Antioch Township, Lake County takes great pride in our ability to provide quality services to our residents in an efficient and safe manner. Accidents represent human suffering and damage to property, down grade our human resources, and interfere with our ability to provide township services in an efficient manner. It is our sincere belief that injuries and property damage resulting from accidents are preventable through proper management of our resources. Loss prevention is everyone's responsibility. For this reason, all Township Officials are responsible for providing adequate resources and enthusiastic leadership to eliminate situations/conditions which could cause improper employment practices, injury and/or property damage. All employees are expected to follow safe work methods and practices, and to have a concern for the safety of their fellow workers.
- C. Supervisor Shaughnessy reported that passports are growing by leaps and bounds. We budgeted \$12,000 in 2019 and we're at almost \$17,700. We've had \$3,250 in January 2020 alone.
- D. In months to come, the board may need to move into executive sessions to keep prices confidential during bidding. Project teams will be put together. For example, referendum, building, senior, etc...

VIII. Executive Session: None.

- IX. **Adjournment:** There was no further business to come before the board. Trustee Davis made a motion to adjourn, seconded by Trustee Turner. Motion carried with a voice vote and the meeting adjourned at 8:02 P.M. Yes: 4, Absent: 1 – Trustee Grant

Present: Supervisor – Tom Shaughnessy

Trustees – Judy Davis, Peter Grant (departed meeting at 7:53 P.M.), Kris Shepard, Steve Turner

Highway Commissioner – Eric Ring

Clerk – Meghan Dyer Dawe

Chief Deputy Assessor – Lee Perry

Meeting place: Antioch Township Hall, 1625 Deep Lake Rd., Lake Villa, IL 60046

Respectfully submitted,

Meghan Dyer Dawe